



Fax completed request to 410-876-9954
 Or
 Email to: debby@thebarbourgroup.com

PERFORMANCE & PAYMENT BOND REQUEST FORM

Please Complete **ALL** Information and Send a Copy of your Contract and/or Award Letter

CONTRACTOR _____
 Address _____
 City, State, Zip _____
 Phone # _____

OBLIGEE (Owner/GC) _____
 Address _____
 City, State, Zip _____
 Phone # _____
 Contract No. _____
 Project Name _____

Project Description _____

COST BREAKDOWN FOR ENTIRE BID AMOUNT OR 100%

Subcontract Work	\$		or	%	
Labor	\$		or	%	
Materials	\$		or	%	
Equipment	\$		or	%	
Bonds	\$		or	%	
Overhead	\$		or	%	
Gross Profit	\$		or	%	

CONTRACT DATE _____ CONTRACT AMOUNT \$ _____

Type of Bond Form <i>(Please provide bond form if you checked GC's or Other)</i>	GC's	AIA	Gov Form 25	Other
Percentage of Performance Bond	50%	100%	Other	
Percentage of Payment Bond	50%	100%	Other	
Start Time _____			Completion Time	
Liquidated Damages _____			Retainage	
Maintenance Period _____				

HAZARDOUS SUBSTANCE (If yes, please submit HAZMAT specifications)
 DESIGN/EFFICIENCY GUARANTEES (If yes, please submit specifications)

CURRENT WORK ON HAND
 Total Contracts less Total Billings _____
 Total Cost to Complete _____

Submitted by: _____ Date: _____

PLEASE SPECIFY THE NUMBER OF ORIGINAL BONDS NEEDED _____

As this is an SBA request, the contractor must self-perform at least 15% of the work. Please complete the next page.

SBA REQUESTS ONLY

Project Address _____
City, State, Zip _____
NAICS Code _____

Number of Employees _____
Number of Jobs Retained _____
Number of Jobs Created _____
Subcontract Percentage _____ %

	Contractor Is	Prime Contractor	Subcontractor
Project Similar to Previous Work		Yes	No
Pertains to an 8(a) Contract		Yes	No
Job Has Started		Yes	No
If Final Bond, was the contract		Negotiated	Bid
If Bid, next lowest bidder amount		_____	

INFORMATION REQUIREMENTS FOR FINAL BOND REQUESTS

Please provide the following to complete your performance and payment bond request:

1. Copy of the contract.
2. The award letter.
3. Typed Performance and Payment bond request form - online form is "fillable" and can be typed using your computer.

The required performance and payment bond request form is located on the forms page at: <http://www.thebarbourgroup.com>

Questions??

Contact Us

Local: 410-876-9610
Fax: 410-876-9954
Toll Free: 866-876-9610
Web: www.thebarbourgroup.com
Email: info@thebarbourgroup.com